

**A MEETING OF CLAUDIA PARSONS COMMITTEE HELD AT 12:00 ON 27th June 2021 HELD ONLINE VIA MICROSOFT TEAMS**

**27th June 2021 CP-26.2021**



**MINUTES**

**Chair**: **Max Hodges**

**Present**:

**Vice Chair & Sport sec: Margaux Van Puyvelde**

**Treasurer:** Jabe Peake;

**Social:** Sasha Narang, Jake Ucar;

**Male Sport:** ~~Thomas Butler~~;

**Female Sport:** ~~Meg Smith~~, ~~Amy Baber~~;

**Media:** Helen Fish, Alec Reed;

**Stash:** Charlotte Barnes;

**Action:** Dan Smith, Joe Martin;

**Rag:** Katy Hood, Matt Blanchard;

**Welfare & Diversity:** Nikki Bonnet, ~~Beth Exley~~;

**FREEC:** Daniel Maywood.

**Guests**:Michael Harry

1. **APOLOGIES**

**Absent with apologies**:

Thomas Butler, Meg Smith, Beth Exley

**Absent with no apologies**:

Amy Baber, Nikki Bonnett

1. **TO CONFIRM MINUTES AND ACTIONS FROM THE PREVIOUS MEETING**

CP-25.2021

ACTION –

ACTION – Returner Chats

 Labelling of Zettle

 Keys back to Max

 Website committee update and updates for freshers (accommodation video on cp website?

**ITEMS TO REPORT AND NOTE**

**Chair**

Returner chats

Labelling iZettle

Cash to Jabe

Keys Jake and Charlotte

CP website update

Summer ball: meeting with Rutherford for ball organisation and what will happen on the day

* Covid test in the morning, set up 3 hours, Pres (RISK ASSESSMENT!!!)
* BLACK TIE (THEME)

**Vice Chair**

Minutes ad CP website

**Treasurer**

Flags? No longer needed

Let know about processing for anything money wise

Condoms paid for

**Social Secretaries**

Punch Parties

Ball committee rota and organisation

Risk Assessments – hall crawl, punch parties

Media promote hall crawl and punch parties

**Sport Secretaries**

Volleyball tournament

**Media Representatives**

Waiting for info on socials

Our media takes camera with them for summer ball

Video footage for hall video

Well done for HOTY

**Stash Secretary**

Track idea and other CP logos for fresher shirts

What to put in fresher packs (bottle opener and CP condoms)

**Action Representatives**

Sunday roast, quiet because break

Dan did a volunteering trip

**Rag Representatives**

Sweepstake – money to winner and rest to charity

Cash to booklet and money of card machine to just giving machine

**Welfare and Diversity Representatives**

Ice Lolly drop in

**FREEC Representative**

N/A

**Societies Representative**

Collaborations with societies for freshers

1. **ITEMS FOR DISCUSSION**

Shared rota for all wardens of all halls

Reach out personally for meetings, problems...

Events: let the subbies know!

1. **ANY OTHER BUSINESS**
2. **EXPECTED DATE OF NEXT MEETING**

Sunday 4/06/2021 at 12:00